

**OLYMPIC PENINSULA REGION-PORSCHE CLUB OF AMERICA**  
**Board Meeting Minutes**  
**March 8, 2022**

Bill Corrigan called the meeting to order at 7:04 p.m. via Zoom.

**Board Members Present:** Bill Corrigan, President; David Loser, Treasurer; Robin Hake, Secretary; Don Knievel, Vice President

**Chairs Present:** Maryann Elwell, David Ferguson, Rob Grasby, Thomas Micka

**APPROVAL OF MINUTES**

Reviewed February 8, 2022 Board Meeting Minutes. Dave F. moved to approve the February minutes and Dave L. and Maryann seconded with one change (correct typo "PNWR"). Minutes approved.

**REPORTS**

**Vice President's Report: Don Knievel** – Don will order insurance for the April 30 gimmick rally. Maryann stated we may need insurance for the May 7 event as well, pending final details.

**Treasurer's Report: Dave Loser** – Beginning Balance on 2/01/22: \$17,021.93, Deposits \$775.00, Expenses \$1,125.00, Ending Balance (including PayPal) on 2/28/22 \$16,671.93. Charity allocation \$1,561.29. Available Cash \$15,110.64.

- Discussion about an ample balance. Maryann asked about using funds to buy lunch, dessert or appetizers for the 4/30 event. The group has done so in the past. Discussed estimate of total cost, maximum dollar limit, exclusion of alcohol and complications for wait staff for billing. Bill mentioned using funds for awards for the rally, Robin brought up using funds for refugee relief (larger, separate topic). Dave L. said we spent less than our subsidy on the new member picnic; Kathy has not sent receipts. Don suggested we save the money for another event. Rob suggested a donation to charity and Don L and Bill concurred. Bill tabled the item, no formal action taken.
- Non-member advertising income was \$1,190 in 2021 (\$190 over limitation) – at 21% taxation, results in taxes of approximately \$40. He clarified that charity contributions are not income; interpretation is that it is permissible to allow non-members to

purchase/contribute to charity. It's only non-member advertising income over the threshold (currently Roger Jobs and Bent Bine) that is taxed.

**ACTION:** Dave L. will send tax return file to Maryann and Bill for review.

**ACTION:** Maryann will remind Kathy to submit receipts for the New Member Picnic.

**ACTION:** Bill will report back on contact with Andreason and Inland NW at Boise meeting and get their take on the practical implications of the new language about WAC membership rights; will ask what changes, if any, they have made.

#### **Advertising Chair (vacant):**

- Maryann spoke with Stephanie Schram, Advertising Rep at Rolf's Garage; they don't want to advertise however they do wish to host a couple events each year and provide refreshments. They may host an event immediately following the May 7 Griot's event. Maryann is awaiting confirmation from Stephanie.
- Dave could not find the exact date/year Roger Jobs and Max RPM started advertising with our group. Maryann confirmed Roger Jobs and Max RPM were original advertisers.

**ACTION:** Rob offered to look at the old newsletters and Maryann stated she may have access to the original ads to determine exact dates/year Roger Jobs and Max RPM started advertising with our group.

**Goodie Store: Don Knievel** - Status quo with availability of items on back order status, no changes since last report. Name tag turnaround has been quick, taking only 3 days. Background on Member of the Year jacket: The jacket has historically been red so the it is easily recognized by the membership. The jacket that is available now is different than previous versions, different shade of red and nicer quality jacket.

**ACTION:** Don will send Maryann a catalog link to finalize order of this special-order Member of the Year jacket.

OPEN ITEM: Don will send Goodie Store inventory and photos to Rob for website.

**Membership Report: David Ferguson** – Reviewed the 3/1/22 membership numbers listed on his monthly report; 1 new member with total members and affiliates each down 2 from previous report. Dave attempted to contact 6 holders of lapsed memberships; 2 stated they

will renew. A “test drive member” converted to full member. Bill discussed success in recruiting a new member, who plans to attend the planning meeting.

**Newsletter Editor: Thom Micka** – We received a new contribution to the March/April newsletter from a shop in Florida. We gave them a quarter page of advertising in exchange for a technical article on changing brake fluid.

**Web: Rob Grasby** - The website is up-to-date and there were no technical issues over the last month. Twenty-two Instagram followers (no change.)

### **Social Chair: Maryann Elwell**

- February Zoom Happy Hour attendance saw stronger attendance.
- Sequim Cars & Coffee this Saturday
- Next scheduled Zoom Happy Hours are March 19 and April 9 from 5:00pm – 7:00m.
- March 26 Calendar Planning Meeting in Bremerton at the Family Pancake & Dinner House; 4-5 people have signed up so far.
- April 6 is phase 2 registration for Parade
- Gimmick Rally Saturday April 30.
- Rolf’s Tech session May 7.
- Griot’s Porsche Day will be in June.
- Brett is working on a winery tour near Hood River, Oregon.

**Safety Chair: Bill Corrigan** – Discussed the importance of using seat belts even at low speeds or short travel distances, and issues involving an aging population including how reaction time and ability to handle distractions while driving can slow and diminish. Bill also pointed out that he has noticed drivers tend to misjudge the speed of e-bikes.

### **OLD BUSINESS and Review of Action Items**

- a. Bill emailed PNWR’s Andreason about the rewrite of the WAC membership rights and has not heard back yet. Bill will see him at the meeting in Boise and plans to talk to him, and Inland NW, about this to see what action their groups have taken.
  - Dave L. reported that the new WAC is 158 pages and it is difficult to tell what has changed. He reviewed the group’s historic records including those from the Secretary of State. Our bi-laws do not reference the WACs. He suggested we compare our bi-laws to the WAC to ensure no violations. He pointed out that we must notify the IRS of bi-law changes.

- Maryann provided some history: The Secretary at the time, Gary, used a sample obtained at PC National to use as a starting point for our bi-laws, which were sent in with Articles of Incorporation.
- b. Bill submitted the PCA website award nomination around 2/23/22; award will be announced in July at Parade.
- c. The group reviewed the draft records retention language for the new by-law that will be added to Article III, Policy as subparagraph “d”. The group suggested a few edits (“may”, “as needed”).
  - Once language is finalized, must present new language to membership at a meeting for voting and approval. Per WAC, must be distributed in writing to the membership 20 days prior to the meeting. Will publish proposed language in email blast and/or May/June newsletter, perhaps in the President’s Message section, asking for comments from membership.
- d. Glovebox electronic records storage – Bill has not found other software options for consideration. He reviewed 2 PCA National webinars for Glovebox. Bill elaborated on key points outlined on the agenda.
  - Discussed read/view and write access. Dave L. uploaded documents to the Treasure’s section and noticed an issue with files that were removed from their folder, resulting in a need to refile numerous documents in folder. He asked if others can see the documents he added. Rob logged in and unfortunately these documents are not viewable to Rob and presumably are not viewable to others.
- e. Bill will attend the Zone 6 President’s meeting on March 18 – 20 in Boise and will report back on highlights.

**ACTION:** Bill will report back on contact with Andreason and Inland NW at Boise meeting and get their take on the practical implications of the new language about WAC membership rights; will ask what changes, if any, they have made.

**ACTION:** Dave L. will compare bi-laws with new WAC to verify compliance.

**ACTION:** Bill will ask others at the President’s Meeting which records management software they are using, and if using Glovebox how they have resolved some of the read/view and write access issues.

**OPEN ITEM:** Maryann is reviewing/auditing paper copies of meeting minutes to the copies on the website to note any differences, if any, and to ensure none are missing.

**OPEN ITEM:** Need to establish a process to easily file digital documents moving forward, including insurance paperwork and waiver forms; need to be able to store 96 months of data.

**ACTION:** Bill will follow up with Travis at Roger Jobs to explain they will retain the back page and we are reducing the price (so that we do not exceed \$1,000 and can accommodate other vendors who wish to advertise). A credit will be issued.

**NEW BUSINESS**

- a. Bill stated he believes the group voiced a preference to add to our charity contribution this year rather than pay for lunch on 4/30.
- b. Dave F. highlighted a website that may be a resource to members;  
<https://www.pcarwise.com>

**Next Board Meeting:** Tuesday, April 12, 2022 via Zoom @ 7:00 p.m.

Meeting adjourned at 8:07 p.m. with a motion made by Thom and seconded by Don and Dave F.