

**OLYMPIC PENINSULA REGION-PORSCHE CLUB OF AMERICA**  
**September 14, 2021 Board Meeting Minutes**

Bill Corrigan called the meeting to order @ 7:05 pm at via Zoom.

**Board Members Present:** Bill Corrigan, President; Don Knievel, Vice President; David Loser, Treasurer; Jill Diefenderfer, Secretary; Brett Burroughs, Member-at-Large

**Chairs Present:** Maryann Elwell, David Ferguson, Robert Grasby

**President: Bill Corrigan** – Reviewed August 2021 Board Meeting Minutes. Bill C moved to approve with corrections to date, beginning balance, and deposits of July’s Treasury Report. Brett seconded. Minutes approved with corrections.

- Charity voting -- Rob Grasby reported only 8 (6 primary and 2 associate members) votes so far! Ranking so far:
  - Favorite: Center Valley Animal Rescue
  - 2nd Favorite (tie): Center for Whale Research & Port Townsend Aero Museum
  - Least Favorite: BACE

YWCA Adopt-a-Family Program for Christmas will be included in the charity funds distribution without voting (historical annual contribution by default).

**ACTION:** Maryann to send another email blast asking for votes with deadline by end of October.

- Charity allocations -- Jill made a motion to transfer \$2,000 to the charity pool. Brett seconded. Motion carries. The charity allocation fund is now \$4,251, and will be divvyed up by ranking as follows (actual recipients will depend on final ranked voting):

\$1,250, YWCA Adopt-a-Family Program for Christmas  
#1 = \$1,125, Center for Whale Research/Big Salmon Ranch  
#2 = \$875, Center Valley Animal Rescue in Quilcene  
#3 = \$625, Port Townsend Aero Museum  
#4 = \$375, Bremerton Aviation Center for Education, a project of Experimental Aircraft Association Chapter 406

For next year’s charity fund, Rob will resurrect the online auction in case the Holiday Party is cancelled; **ACTION:** Maryann will include solicitation for donations in email blast.

**ACTION:** Rob will set up a form link to donate through the website.

- 2022 Board Nominations: VP, Secretary, and Member at Large
  - Don reported that no nominations have been received. Rob nominated Jill to continue as Secretary (and she accepted). Brett self-nominated to continue as Member at Large. Don

said he will continue as VP for another year if no other nominations are received. But we still need a VP that is willing to become President. Bill C and Don need to find potential nominees to fill VP position. **ACTION:** We **all** should be recruiting nominees for the open positions.

- Chair Positions: All current Chairs have agreed to continue with their position in 2022, except Speed – was John James contacted? Bill C sent 2 emails with no response.

**ACTION:** Maryann will call.

- Holiday Party concerns (again)
  - Clearwater contract deposit was \$375 (remitted in 2020). At this point (less than 90 days from event), the applicable contract cancellation terms are that we forfeit the deposit AND PAY 50% of the total estimated guest room revenue (13 rooms blocked), food and beverage (contractual minimum = \$1,400), and meeting room rental. At 14 days or less – forfeit deposit and pay 75% of estimated revenue.
  - Maryann and Dave L to contact Clearwater to clarify contract cancellation exceptions due to COVID restrictions.
  - **ACTION:** Bill C will ask National if Holiday Party insurance covers cancellation losses.
- Submission to Panorama regarding New Member gathering was completed and will appear in the “Region Happenings” section
- Subsidy for New Member gathering has been received
- **ACTION:** Bill C to deliver Redbook copy to Dave L
- Name tags at all functions, please. **ACTION:** Maryann will put reminder at top of event calendar and send to Thom for newsletter.

**Vice President: Don Knieval** – no report

**Secretary: Jill Diefenderfer** – Brian Nilsen (Circuit of the Northwest) very much appreciated the response to his presentation last month.

**Treasurer: Dave Loser** – Beginning Balance on 8/1/21: \$16,075.22, Debits \$20.79, Deposits \$1,172.00, Charity Holdback \$2,251.13\*, Available Cash \$14,916.22. \*Includes \$1,000 donation returned from PCC. **ACTION:** Dave will transfer \$1.13 from Charity Holdback into General Fund to make the donation to YWCA an even \$1,250.

**Member at Large: Brett Burroughs** – Thanks for the get-well card. Attended Portland Indy race - mask mandated, but not enforced. Jan P. having heart surgery tomorrow. **ACTION:** Maryann will send card.

**Past President: Bill Elwell** – not present

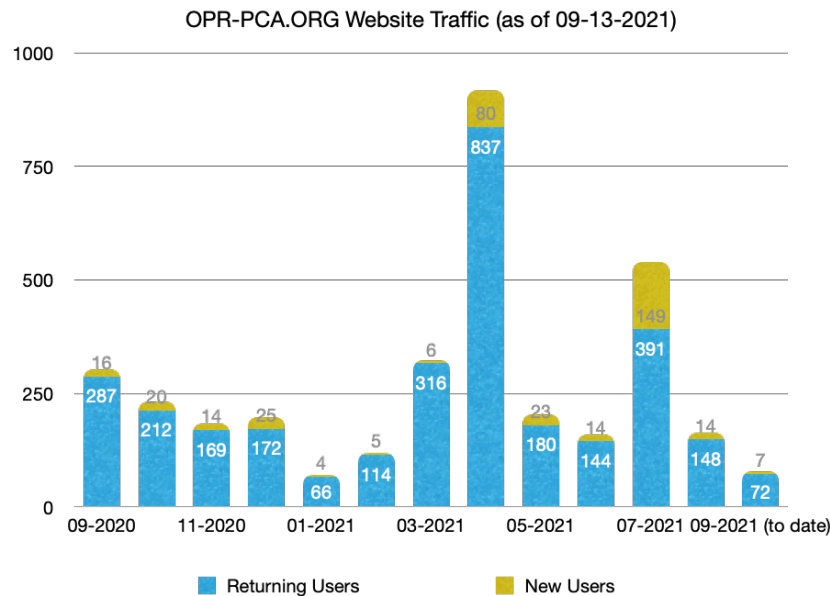
**Advertising Chair: None**

**Membership: Dave Ferguson – As of 9/1/21:** New Members – 2, Transfer In – 0, Transfer Out – 1, Lapsed – 3, Non-Renewals – 0, Renewals – 0, Primary Members – 225, Affiliate Members – 120, Total Members – 345 (down 3 from August). Test Drive – 0, PCA Juniors – 3.

**Goodie Store: Don & Sue Knievel** – Checks for orders should be mailed to the PO Box. Don suggested that Bill C should include embroidery on his hat order since it’s included at no charge.

**Newsletter Editor: Thom Micka** – not present

**Website: Rob Grasby** – Website traffic:



- website up to date
- web traffic back to “normal” levels
- reactivated Silent Auction donations page
- **ACTION:** Rob requested that Don send an inventory and pictures of items for sale to include on website. Will set up to allow the use of PayPal for purchases.

**Social Media (Instagram): Robert Grasby** – still @ 17 followers

**Social Media (Facebook): Brian Forde** – not present

**Social Chair: Maryann Elwell** –

Saturday, 9/25

Saturday, 10/23 @ 8am – 1pm

Sunday, 11/21

Port Ludlow Rotary Car Show

PNWR Hurley Haywood Tech Ed @ Chris’s German Auto in Redmond

Deadline for Board Nominee Voting (to Brett)

Saturday, 12/4

Holiday Party @ Clearwater Casino

**ACTION:** Maryann will contact Clearwater to see how many people have already booked rooms. She will also confirm times re: check-in, Happy Hour, dinner, etc.

**ACTION:** Maryann will send a postcard re: Holiday Party to generate interest.

**ACTION:** Maryann will add Board Nominee Ballot deadline to calendar.

**ACTION:** Maryann will contact Montesano winery to see how late in the year they stay open.

Jill suggested that we plan a Seahawk's watch party at Bent Bine Brewery. **ACTION:** Maryann will contact them to see if they can accommodate a group.

**ACTION:** Maryann will send email blast to new members to see if they want to be included in the Member Roster. **ACTION:** Don requested that we include ZIP codes in the Roster.

**Technical Chair: Alex Raphael** - not present

**Safety Chair: Bill Corrigan** – no report, however Dave F reminded us about rain coming and to check/replace windshield wipers

**Speed Chair: John James** - not present

#### **Old Business:**

- Red Book – Bill C did receive updated RedBook. **ACTION: hand-deliver paper copy to Dave L.**
- Don has an online order for a shirt for Tim Stiles -- don't know who he is and he hasn't paid and we don't have an address. What to do with the size L shirt? Donate it for Holiday Party Auction? **ACTION:** Rob will message him and Don will send Rob a picture of the shirt.
- Rob wants photos of Goodie Store items (generic, popular items) in inventory for website ("marketplace"). Working with Don.
- Diana Burroughs ordered 4 shirts in the same style and size but in different colors for Jan Putnam. The 4 shirts received were inconsistent in their fit. Don was unaware of this and requested that Diana/Jan bring the shirts to him. **ACTION:** Brett to ask Diana

#### **New Business:**

**ACTION:** Digital Waiver? Bill C will inquire with National.

The next Board Meeting: Tuesday, October 12, 2021 at 7:00 pm via Zoom.

The November Board Meeting will be held via Zoom on November 9<sup>th</sup> @ 7:00 pm.

The Annual Member Meeting will be November 13<sup>th</sup> at 7 Cedars @ 12:30 pm. Or by Zoom?

Meeting adjourned at 8:23 pm with a motion made by Maryann and seconded by Brett.

Respectfully submitted,

Jill Diefenderfer, Secretary