

**Board Members Present:** Alex Raphael, Randy Baisden, Maryann Elwell, Brett Burroughs  
**Other Members Present:** Gene Williams, William Elwell, and Debbie Raphael.

The meeting started at the new MAXRPM building in Bremerton, WA at 7:15PM on January 12, 2005.

### Old Business:

1. **Board Member Elections:** The results of the board member elections that were announced at the Christmas party are as follows:
  - President: Randy Baisden
  - Vice President: Gary Hoskins
  - Treasurer: Maryann Elwell
  - Secretary: Maryann Elwell
  - Member At Large: Brett Burroughs
  - Past President: Alex Raphael
2. **January Event:** Will be held at Nuts About HiFi near the Kitsap Mall is coming together for January 21<sup>st</sup> at 6:30P. Gary wasn't able to get the 917 due to schedule conflict, but he'll try to get it for the car show. Randy is working on catering, estimate \$200 for 25 people from Great Expectations, awaiting bid from the Lighthouse. Gary motioned for Randy to make selection based on his judgment of what is best. Brett seconded and all were in favor. Bill Elwell will put on the website and e-mail information to Gloria Mellon to e-mail out to our members.
2. **Christmas Party:** Debbie Raphael is disputing the invoice that charged us for 44 people, when we had 35 adults and 2 children. She'll provide updated invoice to Maryann for payment when she receives it.
3. **Newsletter:** Gene Williams is awaiting letter from President to complete the January Newsletter. Randy will provide something to him. Maryann Elwell already provided pictures from the Christmas Party and information on the January event and dinner.
4. **January Dinner:** Maryann has made reservations at the Tacoma Landing Restaurant in Gig Harbor at the Tacoma Narrows Airport for Jan 28<sup>th</sup> at 7P. Bill Elwell will put on the website and e-mail information to Gloria Mellon to e-mail out to our members.
5. **Membership Applications:** Gene Williams spoke to the PCA membership head and requested 150 applications be sent to Gloria Mellon, our Membership Chairman.
6. **Tax Exempt Status:** Gary Hoskins has all the forms, he and Maryann will meet this coming weekend to fill out the financial information that she and Gloria organized for the last year.

### New Business:

1. **Proxy Form:** Randy received a Proxy Form for the PCA meeting to be held in January in San Diego, CA. This is required for her to vote for us, since we won't have a representative there. Gary motioned that he sign proxy and give our Zone 6 representative, Linda Bein the right to vote for us. Randy seconded and all were in favor.
2. **OPR PCA Checking Account:** Our meeting minutes need to go to the bank in order to change over signature authority from the past Treasurer, Gloria Mellon, to the new Treasurer, Maryann Elwell. We currently require Randy's and Gloria's signatures on all

checks and this has become a hassle and is keeping us from making timely payments. Randy motioned that we change that to require only one signature, either Randy Baisden's (President's) or Maryann Elwell's (Treasurer). Gary seconded and all were in favor.

3. **Newsletter Advertising:** Gene discussed that it is difficult for him to know each month who has paid to have their business cards listed in our newsletter if we charge by the month. Our rate from last year was \$5/month. Maryann motioned that we just collect in January for the entire year, which would be \$60. Alex seconded and all were in favor.
4. **Accounting:** Maryann has Quicken software that she uses for her home financial management and recommended we use for the OPR-PCA accounting. This also will allow us to download our bank statements from Washington Mutual and reconcile the check book via Quicken and run various accounting reports at the end of each year or as needed. Maryann made a motion to set up our OPR-PCA accounting in Quicken. Brett seconded and all were in favor.
5. **2005 Charity Event:** Gary started discussions with the casino and he is considering the last 2 weeks of June or 2<sup>nd</sup> week of July. Randy notes that he and several other key members will not be available 2<sup>nd</sup> week of July, so don't pick that one. Gary will look into June and early August. Gary also would like to use the Porsche 917 as our poster child this year and get them on board at the Show and Shine. Randy recommended that we start getting committees together to start the preparation now. Requested that Gene make a request in the January Newsletter.
6. **Newsletter:** Gene determined that each month he will need input from everyone for the newsletter by the 1<sup>st</sup> of the month, then he will have it ready by our Board Meeting. Bill Elwell will send him more Christmas Party pictures for the January Newsletter. Gary suggested we start mailing to everyone vs. via e-mail to those who have e-mail and mailing only to those without e-mail. Gene will add a poll of members in the January Newsletter.
7. **February Event:** Need to set up a Karting even, tentatively schedule for February 5<sup>th</sup>. Randy to look into three locations: Tacoma, Southcenter and Fife.
8. **February Dinner:** Brett is planning for February 18<sup>th</sup> at the Oden Inn Restaurant run by the North Kitsap High School.

**Treasurer's Report:** In Gloria Mellon's absence, Maryann Elwell reported that as of December 31, 2004 the balance in our bank account is \$1940.77.

The board meeting adjourned at 8:20PM by a motion made by Randy Baisden, which was seconded by Maryann Elwell, with all in favor.